



Revised 3/11

CLEAN & GREEN

1400 N. Spring St., Los Angeles, CA 90012
Phone: 323-224-2550 Fax: 323-224-2562 Web: www.lacorps.org

Dear Parents, Guardians and Students –

Thank you for inquiring about a paid employment training position with the Los Angeles Conservation Corps' Clean & Green program. The Los Angeles Conservation Corps is a nonprofit organization that provides more than 3,000 young people a year with paid training opportunities and academic classes, with an emphasis on environmental and community service.

Please consider the following before applying for a position with the Clean & Green program:

- You must be between the ages of 14 years old and 17 years old
- You must be willing to work hard
- You must be enrolled in school and live in the City of Los Angeles
- You must complete an application (**DO NOT USE WHITE OUT OR PENCIL**)

Also, all applicants must have the following:

- **Social Security Card** and **US Birth Certificate**
- **School ID** or California ID
- Alien Registration Card (if not born in the USA)
- Work Permit (must be turned in with complete application)
- **Income Verification** – A copy of **one** of the following; Current paycheck stub/s of those working in the house hold, recent W-2 form, recent section 8 Housing choice voucher or Cal -works Income Verification Printout.
- **Address Verification**- A copy of a utility bill that matches the address on the application

In the Clean & Green program, students work on community beautification projects such as: maintaining trees, shrubs and gardens, painting, cleaning up alleys, removing graffiti, collecting recyclable materials and giving presentations in schools. Students who are selected are required to participate in the following activities:

WEEKDAY TEAMS

Training Orientation: this is a one day, non-paid, mandatory introduction to the program for the weekday team. Topics covered are tool safety, policies and procedures, work schedule, and team work.

Training Hours: Off-track students work Tuesdays through Fridays for 3-5 hours each day. Traditional (or "on-track") students work on Saturdays only. Students earn \$8.00/hour and are paid five (5) working days after the 1st and the 15th of every month worked.

Field Studies: Conducted once a week, these **mandatory non-paid** day-long trainings introduce student teams to basic environmental education. Students must attend on these days in order to work the following week.

Service Week: is a period in the eight- week session when team members develop their own projects "to give back to their communities". This is a non-paid week.

SATURDAY TEAMS

On Site training: This is a one hour on site non-paid training. Students get a brief introduction to the program. Topics covered are tool safety, policies and procedures, work schedule, and team work.

Training Hours: Traditional (or "on-track") students work 4-5 hours on Saturdays. Students earn \$8.00/hour and are paid five (5) working days after the 1st and the 15th of every month worked.

Thank you for your interest in our program - The Clean & Green Staff