This website (the “Site”) is owned and maintained by Los Angeles Conservation Corps (“LA Conservation Corps,” “we,” “us,” or “our”). Your privacy is important to us. To demonstrate our commitment to your privacy, we have provided this privacy policy that explains our online information practices. This policy applies to all “personally identifiable information” collected on the Site. **By using the Site, you agree to be bound by the terms of our privacy policy.** You further agree that the information that we gather now will be subject to the privacy policy in effect at the time of use.

**Personally Identifiable Information.** Personally identifiable information is information that identifies a particular individual including, but not limited to, name, address, phone number, or e-mail address. LA Conservation Corps does not collect any personally identifiable information unless you voluntarily provide it to us. Personally identifiable information is collected on the Site for various purposes, including, but not limited to, applying for services or employment, making a donation, registering for an event, subscribing to our newsletter, and answering questions.

We do not share your personally identifiable information with third parties without your permission, except: (1) where an applicable law, regulation or legal process requires it; (2) to investigate, prevent, or take action regarding fraud, threats of harm to others, or other illegal activities; (3) to exercise our legal rights under this policy; or (4) defend against legal claims.

**Aggregated Information (i.e. cookies).** Most websites use cookies and log your IP address. When you visit the Site, we may use cookies and log your IP address. A cookie is a message that is sent to your computer from a web server and stored on your computer's hard drive. An IP address is a number that is assigned to your computer automatically when you use the Internet.

We do not link our cookies or your IP address to any of your personally identifiable information. We aggregate this information with that of other users and analyze it to improve the Site. We may share aggregated information with potential collaborators, advertisers, funders, content providers and customers, in connection with the promotion of our services. However, this aggregated information does not include any of your personally identifiable information.

**Data Security.** We use reasonable efforts to safeguard the privacy of your information and to ensure that personally identifiable information is only accessed by LA Conservation Corps authorized staff and agents on a “need to know” basis. However, transmissions on the Internet cannot be made absolutely secure. Accordingly, we assume no responsibility or liability for disclosure of your information (personally identifiable or otherwise) due to errors in transmission, unauthorized third-party access or other causes beyond our reasonable control.

**Children.** We will not knowingly collect personally identifiable information from children under age 13.

**Linked Websites.** The Site contains links to the websites of third-party organizations. If you click on a link, the privacy policies of the website that you link to will govern the use of your information by that website’s operator. We assume no responsibility or liability for the actions of third parties with respect to their use of your information.

**Privacy Policy Changes.** We reserve the right to modify this privacy policy and related business practices at any time by posting an updated policy or information on the Site. Your continued use of the Site following any changes to our privacy policy will constitute your acceptance of such changes.

**Correct/Update Personal Information.** If you have any questions about our privacy policy or would like to review, update, change or delete information that we have collected from you, please contact: Kea Meyers Duggan kduggan@lacorps.org.

Effective Date: 10/1/14